



Carrum Primary School 3385

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E-smart Policy

Rationale:

Carrum Primary School endeavours to promote a healthy, supportive and secure environment for all children. A sense of belonging and well-being are strengthened as students are developing positive social behaviours, problem solving skills and the resilience to overcome any day to day situations.

In an ever-changing digital world Carrum Primary School understands the importance of teaching cyber safety and integrating digital technologies across all areas of the curriculum.

Aims:

- To develop clear expectations around the positive use of digital devices.
- To support students in developing knowledge of how to manage cyber issues.
- To educate about the impact of cyber bullying.

Documentation:

- ICT code of practice - Grades 3-6
- ICT code of practice - Grades Prep-2
- Anti-Bullying policy

Implementation:

- All members of the school community are aware and have the knowledge of the above documents.
- Students and parents sign the ICT Code of Practice at the beginning of every year.
- All teachers are aware of the consequences for any misuse of digital technologies.
- All teachers are implementing ICT across the curriculum.
- Information is provided to the school community through information sessions, items in the newsletter, school website, Facebook page and Flexibuzz app.

Staff Expectations:

- Staff will adhere to the acceptable use agreement.
- Staff are aware of the expectations surrounding use of technologies. They understand the processes and consequences of student misuse.
- All Staff will provide explicit education around the positive use of digital technologies.
- Staff will educate students about potential cyber risks and ways to manage/control these issues.
- Teachers will provide the school community with information regarding cyber bullying, including ways to manage these issues.

Student Expectations:

- All students will sign and adhere to the acceptable use agreement.
- Students will be aware of the eSmart policy.

- Students will report any incidences of online bullying or other misuse of technologies to a teacher and their parents.

Parent Expectations:

- Parents will have a good knowledge and understanding of the eSmart policy.
- Parents will discuss the acceptable use agreement with their child prior to them and their child signing the form.
- Parents will set a good example at home in regards to cyber safety and positive use of digital technologies.
- Parents will make a time to discuss any concerns (regarding cyber safety or online bullying) with their child's teacher.

Attached Documents:

- ICT code of practice - Grades 3-6
- ICT code of practice - Grades Prep-2
- Anti-Bullying policy

Evaluation:

This policy will be reviewed as part of the school's annual review cycle by the eSmart Committee.

**This policy was ratified by School Council on 16/05/2017
Due for review May 2018**