



# Carrum Primary School 3385

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## Early Years Literacy Policy

### Rationale:

- The establishment of sound and well developed literacy skills at an early age have been demonstrated as essential to future student learning. Students who leave the early years of schooling unable to read or write effectively, make little gain in the later years.

### Aims:

- To provide a program that ensures all students can read and write effectively by the time they graduate from year four.

### Implementation:

- Our school has consistently identified early years literacy as a whole school priority and have undertaken to be involved in the Department of Education and Training (DET) Early Years Program, including the development and implementation of an approved Early Years Literacy Plan for all classes from prep to year four.
- The school will appoint a trained Early Years Coordinator who is required to oversee and coordinate all aspects of the program, provide support and direction to others when needed, and organise professional development as required.
- The school will attempt to provide junior classes with 2 x 1 hour literacy blocks time-tabled each day.
- A literacy support teacher may be provided to assist students requiring other literacy support.
- Appropriate professional development will be made available for all participating staff.
- 'Developing Literacy Partnerships' and classroom helpers professional development programs will be offered to parents, parent helpers and all teaching staff and integration aides.
- An assessment schedule consistent with Early Years Literacy Program requirements will be developed and implemented, with minimum achievement standards and targets being set for all students in reading. Running records will be a feature of classroom programs as a means to monitoring student achievement and to inform instruction.
- Assessment data will be collected and analysed as required, with the results being used to monitor performance, as well as to drive program development and delivery.

### Evaluation:

- This policy will be reviewed and as part of the school's three-year review cycle.

**This policy was ratified by School Council on 8/8/2017**

**Due for review August 2020**