



# Carrum Primary School 3385

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## Fundraising Policy

### **Rationale:**

Fundraising contributes to the school's ability to provide a diverse range of quality programs and facilities.

### **Aims:**

To raise sufficient funds to supplement the financial grants received from the government, to achieve the educational goals of the school.

### **Implementation:**

- In accordance with Regulation 8.19 of the Education Regulations 1988, a school council may raise funds for school purposes by conducting local efforts or amusements.
- All Fundraising events must have appropriate internal control mechanisms and must have a specific purpose so that contributors understand the purpose of the activity.
- School Council will have a Finance Sub-Committee which will have responsibilities including providing advice and recommendations to School Council in relation to voluntary contributions, sponsorship and donations.
- School Council will seek voluntary contributions from Parents in accordance with departmental requirements and expectations.
- School Council will have a Fundraising Sub-Committee whose will conduct Fundraising activities.
- School Council has the potential to hire school facilities to outside bodies when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use.
- Appropriate sponsorships will be sought from industry and commerce so long as they benefit the school, have educational value, reflect community values, and do not involve associations with undesirable products, services or companies.
- All Fundraising activities will be identified as such, and will only involve voluntary participations.
- All fundraising activities involving food, should be seen as "healthy".
- All profits (and losses) associated with Fundraising activities will be reported to the wider community.
- All transactions related to Fundraising activities will be reported to School Council.

An annual plan outlining the main Fundraising activities planned for the coming year and the anticipated amount in dollars each activity is hoping to raise, to be completed by the end of first term.

### **Evaluation:**

This policy will be reviewed regularly as part of the school's three year review cycle. The actual funds raised will be used as a guideline to set future goals, and to help plan what activities provide the most funds for the least amount of effort.

**This policy was ratified by School Council on 17/10/2017**  
**Due for review October 2020**